

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

**Minutes of the REGULAR POLICE BOARD MEETING
Thursday, April 13, 2017 at 4:00 pm
Central Saanich Municipal Council Chambers**

PRESENT

Chair: Ryan Windsor

Board Members: Del Elgersma
Chris Tupper
John Rizzuti
Wendy MacDonald

Chief Constable: Les Sylven
Deputy Chief Constable: Derren Lench

Guest: Patrick Robbins

CLOSED POLICE BOARD MEETING

18.17

MOVED AND SECONDED

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act:*

Section 69 (1)(c) - A personnel matter.

2. *That the Board continue the In Camera Meeting in closed session.*

CARRIED UNANIMOUSLY

APPROVAL OF THE AGENDA

19.17

MOVED AND SECONDED

That the Agenda be approved as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR ADOPTION

20.17

MOVED AND SECONDED

That the minutes of the Police Board Meeting held March 9, 2017 be adopted as amended to correct attendance.

CARRIED UNANIMOUSLY

OLD BUSINESS

1. 2017 Budget.

The 2017 Budget is to be adopted on April 18, 2017.

2. Management of Email Records.

District of Central Saanich CAO, Patrick Robins, will report back to the Board at the May 2017 meeting to discuss issues around creating District email addresses for Police Board members.

NEW BUSINESS

1. Capital Expenditures

Chief Les Sylven will consult with the Finance Department and report back to the Board with regard to a procedure for purchasing a new vehicle.

21.17 MOVED AND SECONDED

That the Board request the creation of a draft policy to delegate spending authority to the Chief Constable for expenditures approved in the budget. Until such policy is created the Board delegates spending authority to the Chief Constable to purchase a vehicle within the \$80,000.00 amount allocated in the 2017 budget approved by the Police Board.

CARRIED UNANIMOUSLY

2. BCAPB AGM & Conference.

Board Member John Rizzuti reviewed BCAPB correspondence outlining five statements and commitment to action. The BCAPB intends to invite various stakeholders to the June meeting to gain a better understanding of current issues facing police such as the IIO and representatives from the Health Authority.

FINANCE / HUMAN RESOURCE REPORT

Finance: To date 28% of the 2017 budget is spent. The budget is tracking well considering ERT overtime will be reimbursed at the end of the year and recently retired members will be “off the books” by June 30, 2017.

Human Resources: Central Saanich Police Service has a secondment opportunity available on CFSEU. Two Sergeants are interested in the position.

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The secondment is a Constable position, however, CSPA does not have a Constable interested in the secondment at this time. CSPA may offer the secondment to a Sergeant and pay the salary difference between a Constable and Sergeant wage. The budget will remain balanced by transferring a detective to patrol to backfill the Sergeant promotion to allow a Sergeant to join CFSEU.

COMMENDATION

1. Cpl. Brian Kerr received the Order of Merit.

22.17 MOVED AND SECONDED

That the Police Service cover the travel expenses (flight and accommodation) of Cpl. Kerr to attend the Order of Merit ceremony in Ottawa, Ontario.

CARRIED UNANIMOUSLY

2. Cst. Michelle Jamieson was commended for her professionalism and compassion while working on a recent file. The Board Chair will provide Cst. Jamieson with a letter recognizing Cst. Jamieson's efforts.

CORRESPONDENCE

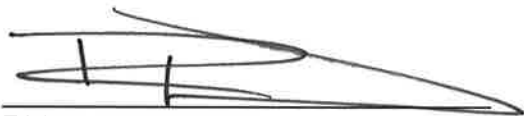
ADJOURNMENT

23.17 MOVED AND SECONDED

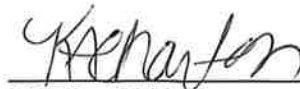
That the Police Board meeting be adjourned.

CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, APRIL 13, 2017.



**RYAN WINDSOR
CHAIR OF THE POLICE BOARD**



**KATIE CHARLTON
RECORDING SECRETARY**