



**Central Saanich Police Service**

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9  
Tel: 250.652.4441 | Fax: 250.652.0354

**CENTRAL SAANICH POLICE BOARD  
REGULAR MEETING MINUTES**  
Thursday, September 12, 2024 at 4:30pm  
Central Saanich Council Chambers

**PRESENT:**

Board Chair: Jen Klein

**REGRETS:**

John Wilson

**Board Members:**

Joanne Taylor  
Jim Rondeau  
Renee Johansson  
Mike McKay  
Mark Roman  
Sarah Riddell

**Chief Constable:**

Ian Lawson

**Deputy Chief:**

Kevin Hackett

**Police Board Admin:**

Emmalee Gray

**Guests:**

CFO Troy Ziegler  
CAO Christine Culham

New Board Members Sarah Riddell, Mark Roman and Mike McKay were sworn in.

**1. STANDING ITEMS**

**a. Territorial Land Acknowledgment**

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the W̱SÁNEĆ peoples: W̱JÓŁEŁP (Tsartlip), BOKÉĆEN (Pauquachin), S̱ÁUTW (Tsawout), W̱S̱IKEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.

**b. Declaration of Conflicts of Interest**

No conflicts declared.

**c. Approval: Regular Meeting Agenda of September 12, 2024**

27.24

**MOVED AND SECONDED**  
*That the agenda be approved as presented.*  
**CARRIED UNANIMOUSLY**



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### d. Approval: Regular Meeting Minutes of June 20, 2024

28.24                    **MOVED AND SECONDED**

*That the minutes of the Police Board Meeting held June 20, 2024 be approved as presented.*

**CARRIED UNANIMOUSLY**

### e. General Service Update

The Chief updated the Board on a police member involved in a single MVI, which occurred in the early hours of September 12th. The cause of the crash is currently being investigated. The member in stable condition and the Wellness team has been engaged for the support of both the members who attended the crash and the injured member's family.

CSPS swore in a new Recruit Constable, Marc Gosselin on September 6<sup>th</sup>. R/Cst. Gosselin started at the JIBC September 9<sup>th</sup>.

The Chief and others attended the JIBC grad for Cst. Murray Fyfe and Cst. Chris Ferguson in July.

Cst. Chris Magnusson and Cst. Anil Apa have both returned to patrol from their respective secondments.

Cst. Matt Ball has been promoted to Sgt, which took affect September 4<sup>th</sup>.

Sgt. Paul Brailey is the lead Sergeant for the CRD ICE unit which will have him on secondment for five years.

DC Hackett attended and chaired a roundtable event dealing with Sextortion.

DC Hackett presented updated stats to the Board, which detailed an increased amount of shoplifting to local businesses and an increase to traffic complaints which can be articulated due to enhanced enforcement. There has also been a general increase to mental health calls. The Board engaged in a general discussion regarding increased shoplifting to local businesses and their reporting structure. The stats showed that one again, Hospital wait times are increasing. There must be a change to the current legislation in order to see any significant change. The Chief advised that this topic is reoccurring at the Area Chiefs meetings, and that the Chiefs are looking at options as a group to apply pressure for a change.



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- 29.24            **MOVED AND SECONDED**  
*That a letter will be drafted on behalf of the Board to Island Health regarding collaborative solutions for hospital wait times.*  
**CARRIED UNANIMOUSLY**

The Chief and Deputy further updated the Board on their decision to pull out of several Integrated Units: Regional Domestic Violence Unit (RDVU), Mobile Youth Services Team (MYST) and Integrated Mobile Crisis Response Team (IMCRT). Stats over the years have shown that these resources are mostly distributed to the regions' core, and that the community of Central Saanich does not see the benefit or value from these units. The Westshore RCMP have already pulled out of these units. There has been discussion with local partners to discuss future plans to replace the services these units provide, which would also allow for growth and development of our own members.

Central Saanich remains low on the Crime Severity Index (CSI).

**f. Financial Update**

The overall budget is coming in at 67% which is on track for the 2024 year.

**g. Policy Review**

Nothing for this meeting.

**h. Committee Reporting**

The Board will connect over email to determine Board Committee assignments.

- 30.24            **MOVED AND SECONDED**  
*That the Board reinstate individual committees versus a committee of the whole.*  
**CARRIED UNANIMOUSLY**

## 2. NEW BUSINESS

**a. 2025 Budget Discussion – CFO Troy Ziegler**

CFO Troy Ziegler presented the 2025 budget guidelines, and proposed 2025 budget. He advised the Board of the timeline for approval to meet Provincial obligations. The current drivers are increases to the Integrated Units budget, an increase to EComm, a budget for a new recruit, two casual administrative positions and an increase to FTE for a PTE civilian position. The 2025 budget is categorized as status quo, with 94% of the budget already predetermined, 81% of that is wages and benefits. The increases to the 2025 budget work out to \$64 per household.

The Board discussed the level of involvement in the creation of the police budget for future years.

The Chief and CFO advised the Board that there may be an expansion of the Vancouver Island Integrated Major Crime Unit (VIIMCU) which may impact future budgets significantly.





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31.24            **MOVED AND SECONDED**  
*That the Finance Committee meet with CFO Troy Zielger and Chief Constable Lawson to discuss 2025 Budget within three weeks time.*  
**CARRIED UNANIMOUSLY**

32.24            **MOVED AND SECONDED**  
*That the Board support the recommendations put forth in the 2025 Budget Guidelines.*  
**CARRIED UNANIMOUSLY**

**b. Integrated Units – MYST, IMCRT & RDVU**

Covered under item 1. (e)

**c. Early Approval of 2025 Vehicle Purchase**

33.24            **MOVED AND SECONDED**  
*That the Board support the early procurement of a police vehicle from the 2025 budget.*  
**CARRIED UNANIMOUSLY**

### 3. CORRESPONDENCE

### 4. CLOSED MEETING

Meeting closed at 6:35pm.

34.24            **CLOSED POLICE BOARD MEETING**  
*1. That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*  
*2. That the Board continue the In- Camera Meeting in closed session.*

Recess at 6:58



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### ADJOURNMENT

35.24            **MOVED AND SECONDED**  
*That the Meeting be recessed.*  
**CARRIED UNANIMOUSLY**

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,  
HELD ON THURSDAY SEPTEMBER 12, 2024.

  
\_\_\_\_\_  
JENNIFER KLEIN  
CHAIR OF THE POLICE BOARD

  
\_\_\_\_\_  
EMMALEE GRAY  
RECORDING SECRETARY