



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9
Tel: 250.652.4441 | Fax: 250.652.0354

**CENTRAL SAANICH POLICE BOARD
REGULAR MEETING MINUTES**
Thursday, October 10, 2024 at 4:30pm
Central Saanich Council Chambers

PRESENT:

Board Chair: Jen Klein

REGRETS:

John Wilson
Sarah Riddell

Board Members: Joanne Taylor
Jim Rondeau
Renee Johansson
Mike McKay
Mark Roman

Chief Constable: Ian Lawson
Deputy Chief: Kevin Hackett
Police Board Admin: Emmalee Gray

Guests: CFO Troy Ziegler
CAO Christine Culham
Communications Manager Britt Burnham
Cpl. Pat Bryant

1. STANDING ITEMS

a. Territorial Land Acknowledgment

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the W̱SÁNEĆ peoples: W̱JOḺEŁP (Tsartlip), BO̱KÉCEN (Pauquachin), S̱ÁUTW (Tsawout), W̱S̱IḴEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.

b. Declaration of Conflicts of Interest

No conflicts declared.

c. Approval: Regular Meeting Agenda of October 10, 2024

36.24 **MOVED AND SECONDED**
That the agenda be approved as presented.
CARRIED UNANIMOUSLY



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d. Approval: Regular Meeting Minutes of September 12, 2024

37.24 **MOVED AND SECONDED**

That the minutes of the Police Board Meeting held September 12, 2024 be approved as presented.

CARRIED UNANIMOUSLY

e. General Service Update

The Service held it's annual Dining In night last week. It was very well attended.

Chief Lawson participated in the BC Law Enforcement Memorial (BCLEM) last Sunday in representation of the Service.

Deputy Chief Hackett has been asked to sit on the committee overseeing "Out on Patrol" which is a non for profit organization for police officers who are part of the LGBTQ+ community.

The Service is on phase 3 of its building revitalization. The feedback from the membership has been positive and the Service will have a small Boardroom upon completion of the renovations.

The group discussed historical and upcoming EComm budget increases. The Deputy Chief updated that there has been some improvements and they appear to be hitting all targets, with internal improvements being made. There will be a Provincial review occurring in 2025 which should help with governance issues.

Deputy Chief Hackett provided the Board with an updated review on stats, including hospital wait times which remain largely the same. He explained that there is a pilot program being launched to attempt improvement on wait time. The Board will draft a letter to be sent to VIHA/Island Health to address the strain on Service resources. Board Member Johannsen asked for an average hospital visits the Service experiences per month, which the Deputy Chief will provide at the November meeting.

f. Financial Update

No updates at this time.

g. Policy Review

The Deputy Chief advised that the Sergeants are currently reviewing around 140 updated policies.

h. Committee Reporting

No updates at this time.



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i. 2025 Budget Discussion

CFO Troy Ziegler presented his final draft version of the 2025 draft budget prior to its final adoption by the Board in November. Status Quo budget, reiterated highlights and potential asks for 2025 and into 2026. The overall increase for 2025 for the Police Service is projecting to be 7.13%.

The Board was advised of the grants received in 2024 and discussed the potential for applying for additional grants in the 2025 budget year.

2. NEW BUSINESS

a. Communications Update

Chief Lawson and District of Central Saanich Communications Manager, Britt Burnham advised the Board of the limited resources the Service is being provided by the District. Ms. Burnham explained her role and her team's goals and focus for assisting the Service, and their extremely limited capacity. She explained that the Communications staff and Police staff have monthly meetings to determine the main focus for the year. CAO Christine Culham outlined what services are available to the Service by the District and the importance of forward planning.

The Strategic Plan measurables are now available on the website.

The group discussed Social Media reporting and the Service's response to public comments. Board Member Roman asked about AI Chatbot for responses.

Board Member Rondeau spoke about Board engagement with the public.

Action: the Governance Committee will determine a plan for Board public engagement.

3. CORRESPONDENCE

4. CLOSED MEETING

Meeting closed at 5:40pm.

38.24 CLOSED POLICE BOARD MEETING

1. That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.
2. That the Board continue the In- Camera Meeting in closed session.

Recess at



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ADJOURNMENT

39.24 **MOVED AND SECONDED**
 That the Meeting be recessed.
 CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,
HELD ON THURSDAY OCTOBER 10, 2024.

Handwritten signature of Jennifer Klein in black ink.

JENNIFER KLEIN
CHAIR OF THE POLICE BOARD

Handwritten signature of Emmalee Gray in black ink.

EMMALEE GRAY
RECORDING SECRETARY