



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9 ph (250) 652-4441 fax (250) 6520354

POLICE BOARD MEETING - MINUTES

Meeting held: Thursday, February 8, 2018 at 4:00pm, Central Saanich Municipal Hall Council Chambers

PRESENT

Chair: Mayor Ryan Windsor

Board Members: Chris Tupper
John Rizzuti
Wendy MacDonald

Chief Constable: Les Sylven
Deputy Chief Constable: Derren Lench

CLOSED POLICE BOARD MEETING

- 7.18 MOVED AND SECONDED**
- 1. That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act: Section 69(1)(c) – A personnel matter.*
 - 2. That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act: Section 69(1) and (2)(a) – A matter concerning public security.*
 - 3. That the Board continue the In Camera Meeting in closed session.*
- CARRIED UNANIMOUSLY**

APPROVAL OF THE AGENDA

- 8.18 MOVED AND SECONDED**
- That the agenda be approved as circulated.*
- CARRIED UNANIMOUSLY**



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ADOPTION OF THE MINUTES

9.18 **MOVED AND SECONDED**

That the minutes of the Police Board Meeting held Thursday, January 11, 2018 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMENDATION PRESENTATION

The Board recognized the efforts of Cst. Caroline Parsons, who organized the “Cram the Cruiser Toy Drive” in December 2017.

OLD BUSINESS

1. **South Island Police Dispatch Update.**

The budget and timeline for the South Island Dispatch Centre are on track with the anticipated start date for service January 1, 2019. Chief Constable Sylven continues to work with the District finance department to budget for the service.

2. **2017-2020 Strategic Plan.**

An update was provided to residents via social media outlining commitments by the Central Saanich Police Service to meet goals of the Strategic Plan. As part of the commitments, Central Saanich Police will host four community engagement forums through the year, the first held March 15, 2018.

3. **2018 Central Saanich Police Service Budget.**

The Board will present the proposed budget to City Council on February 20, 2018.

4. **Tent City Demonstration.**

The demonstration is expected to move to North Saanich within a week.



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5. **Service or Policy Complaint OPCC File No. 2017-14220.**

Pursuant to sections 172(1)(a) and 172(1)(b) of the *Police Act*, the Board sent a letter to the complainant advising of the Board's actions. This item will be removed from the Agenda until Chief Constable Sylven completes a review of the complaint and provides a report.

6. **Service or Policy Complaint OPCC File No. 2017-14226.**

Pursuant to sections 172(1)(a) and 172(1)(b) of the *Police Act*, the Board sent a letter to the complainant advising of the Board's actions. This item will be removed from the Agenda until Chief Constable Sylven completes a review of the complaint and provides a report.

NEW BUSINESS

1. **Operational Update.**

Deputy Chief Lench presented an Operational Update (year end 2016 and 2017) to the Board. Highlights from the presentation included:

- File count increased from 4559 (2016) to 4761 (2017)
- Theft from Vehicles increased, trend within CRD, arrests made
- Traffic complaints and collisions decreased, no fatalities
- Traffic enforcement decreased, enforcement duties reassigned in 2018 for focussed enforcement, training scheduled (SFST, DRE)
- Frauds decreased
- Domestic violence complaints decreased
- Several successful major case files resulting in charges (drugs and weapons seized)
- Community relationships continue to be strong, including monthly meetings with health and police partners to improve efficiencies at the hospitals while dealing with Mental Health Act files

2. **BC Association of Police Boards 2018 AGM & Conference.**

Board Chair, Board Members, Chief and Deputy agreed to attend the 2018 AGM and Conference, which will be held in Victoria. Registration to be processed.



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3. Police Board Expenses.

According to a recent survey of BC police boards, 4 of 11 boards receive stipends for attending meetings. Currently, Central Saanich Police Board members do not receive a stipend or honorarium to attend meetings; travel expenses are claimed using the Collective Agreement as a guide for per diems. Board Member Rizzuti will provide updated information as discussions continue at the BCAPB meetings.

4. 2018 Community Engagement Forums.

Central Saanich Police Service will host a Road Safety Community Forum on the evening of Thursday March 15, 2018, between 6:30pm and 7:30pm at the Municipal Hall. Presenters from ICBC and the Integrated Road Safety Unit are confirmed to join the Central Saanich Police representatives with public education. A discussion period will take place at the end of the forum with a representative from the District engineering department in attendance to assist with questions from residents.

5. – 9. Policy for Review and Approval.

Board Member MacDonald will review the proposed policies along with previous versions of existing policies prior to the March board meeting.

FINANCE AND HUMAN RESOURCES REPORT

Finance: The 2017 budget incurred a .3% overage. The 2018 proposed budget will be presented to City Council on February 20, 2018.

Human Resources: There are two Service or Policy complaints currently under review, per items 5 and 6 in Old Business.

COMMENDATION

1. Cst. Jessica Houghton – The Board acknowledged the efforts of Cst. Houghton at the scene of a motor vehicle incident with injuries. The Board received a copy of a letter from the injured party with appreciation for Cst. Houghton's professionalism, care and compassion.



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CORRESPONDENCE

1. Sponsorship Request – 2018 BCAPB AGM and Conference.

10.18 MOVED AND SECONDED

That the Board provide \$250.00 in sponsorship toward the 2018 BCAPB AGM and Conference.

CARRIED UNANIMOUSLY

ADJOURNMENT

11.18 MOVED AND SECONDED

That the Police Board meeting be adjourned.

CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, FEBRUARY 8, 2018.


RYAN WINDSOR
CHAIR OF THE POLICE BOARD


KATIE CHARLTON
RECORDING SECRETARY