



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9 ph (250) 652-4441 fax (250) 652-0354

POLICE BOARD MEETING - MINUTES

Meeting held: Thursday, November 8, 2018 at 4:00pm, Central Saanich Municipal Hall Council Chambers

PRESENT

Chair: Ryan Windsor

Board Members: Chris Tupper
John Rizzuti
Wendy MacDonald
Corey Wood

Chief Constable: Les Sylven
Deputy Chief Constable: Derren Lench

1. APPROVAL OF THE AGENDA

49.18 **MOVED AND SECONDED**
That the agenda be approved as circulated.
CARRIED UNANIMOUSLY

2. ADOPTION OF THE MINUTES

50.18 **MOVED AND SECONDED**
That the minutes of the Police Board Meeting held Thursday, October 11, 2018 be approved as circulated.
CARRIED UNANIMOUSLY

3. OLD BUSINESS

1. South Island Police Dispatch Centre.



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The South Island Police Dispatch Centre building occupancy permit is expected mid to late November. Human resources issues remain, including confirmation of the number of call-takers and dispatchers transitioning to the new centre. Central Saanich Police Service (CSPS) is scheduled to go live with EComm on February 5, 2019. Workflow matters will likely be determined/finalized by late November 2018.

2. Strategic Plan Progress Report.

Chief Constable Les Sylven continues to work with Chief Executive Officer (CEO) Patrick Robins to include CSPS in a public survey. The Board will review previous survey questions and consider possible questions to ask residents in 2019.

3. 2019 Provisional Budget.

CC Sylven provided the Board with a presentation shown to all CSPS staff regarding the budget process. He also provided the Board with the results of anonymous feedback from personnel regarding spending priorities for 2019.

The proposed Provisional Budget for 2019 was presented to the Board by the Finance Committee. Due to forced expenses an increase of 2.1 per cent is expected with no additional requests, amounting to a property tax increase of approximately \$41.00/homeowner for police services. The Finance Committee recommended improvements to staffing levels and capital needs, totaling a 2.82% increase or \$55/homeowner.

4. CLOSED POLICE BOARD MEETING

51.18 CLOSED POLICE BOARD MEETING

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*
2. *That the Board continue the In Camera Meeting in closed session.
Recess to a Closed Meeting, 4:30pm.*

Meeting open 5:10pm.



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3. OLD BUSINESS - CONTINUED

1. IT Update – Police Server.

Item deferred to next meeting.

5. FINANCE AND HUMAN RESOURCES REPORT

Police Board Report – November 2018, received.

6. COMMENDATION

Commendations received. Recognition letters to be signed by Board Chair and distributed.

1. Cst. Davies, Cst. Johnston, Cst. Houghton – Kindness.
2. Cst. Ann Piper – Compassion, calm and professionalism.
3. Cst. Davis Bawtinheimer – Excellence in traffic enforcement.
4. Sgt. Johnson, Cst. Ryan Johnston – Excellent service.

7. CORRESPONDENCE

Correspondence received.

1. CI Connect – Mail to distribute.
2. BCAPB – Congratulations to Mayor Windsor on re-election as Mayor and continued position serving Central Saanich Police Board as Chair.



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8. ADJOURNMENT

MOTION TO ADJOURN

- 52.18** **MOVED AND SECONDED**
That the Police Board meeting be adjourned.
CARRIED UNANIMOUSLY

Adjourned 5:20pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, NOVEMBER 8, 2018.


RYAN WINDSOR
CHAIR OF THE POLICE BOARD


KATIE CHARLTON
RECORDING SECRETARY